

# Record of Proceedings

## Minutes of the Radnor Township Board of Trustees

November 25, 2024

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The Radnor Township Board of Trustees met on Monday, November 25, 2024 at 8:00 AM at the Radnor Community Center.

Trustee Boysel called the meeting to order and led the Pledge of Allegiance.

Roll Call was taken as follows: Dan Boysel, aye, Dave Weber, aye, Cameron James, aye. Also present: Jenifer Way-Young from Delaware Public Health District, Todd Coonfare, RTFD employees Bob Fish, Shawn Kelly, Dorian Ross, Brad Belville, Miles Bilikam, and Gavin Kenney, and Fiscal Officer Katarina Wheeland.

Trustee Weber motioned to approve the November 11, 2024 meeting; Trustee Boysel seconded. All ayes, motion carries 3-0.

### Community Report:

Jenifer Way-Young, DPHD, thanked the Board for allowing use of the park for DPHD's tire drop off; the event went very well. Ms. Way-Young also distributed fliers regarding rabies/distemper and Christmas light recycling.

### Fire Department Report:

The Fire Department and the Board discussed the truck requirements signed off by Delaware County Prosecutor, Melissa Schiffel.

It was brought to the attention of the Board that during an inspection of the fire station/community room, for purposes related to the new Spectrum service, the electrician noticed a broken vent/pipes; emergency repairs were done but further work will need to occur in the spring.

### Maintenance Department Report:

Todd notified the Board the surveyor will be on site next week at the cemetery to place the pins in the south field.

The Board discussed hiring a part-time/on-call employee to assist with snow removal.

Todd stated he would like to purchase \$1,000.00 worth of signs for the Township using the OTARMA grant for road signs. The Board requested signage warning drivers of events occurring in town such as the Memorial Day Parade and trick or treating and a sign to place at the baseball fields/playground stating "No AED" since the Township has no funding for an AED at that location, as well as nowhere to place it.

### Trustees Report:

Trustee James provided the Board with 2 additional options and quotes for gas pressure washers; Trustee Weber motioned to accept quote for the 2500 PSI gas powered pressure washer at \$5,254.00 plus hose and bracket costs (approximately \$1,000.00); Trustee Boysel seconded. All ayes, motion carries 3-0.

Trustee Weber spoke with Michael Cavanaugh regarding purchasing wreaths with Township Monies for Wreaths Across America; Mr. Cavanaugh advised against the purchase.

Trustee James signed an REA for Curren Road for drainage issues; Delaware County Engineer's office is working on compiling a price/assessment of what needs done.



Trustee Boysel received a phone call from the game warden regarding disposal of deer carcasses; the Township follows Delaware County's guidelines for disposal.

Fiscal Officer Report:

The Board was presented with the Payment Listing for November 12-30 2024. Trustee James motioned to accept the Payment Register for November 12-30 2024; Trustee Weber seconded; all ayes, motion carries 3-0.

Old Business:

The Board discussed the purchase of a new fire truck; there are official bid requirements that are required to be met before the township can purchase a new truck. The bid requirements need to be listed on the Township's website and posted in the local paper for a week before the Board meets in a special meeting to open bids before a purchase. The Board will work with Michael Cavanaugh to get the documents for the public notice.

Trustee Boysel motioned to enter Executive Session for the purpose of discussing buying/selling of Township property and employment compensation; Trustee Weber seconded. The Board entered Executive Session at 8:51 AM; roll call taken as follows; Trustee Boysel, aye; Trustee Weber, aye; Trustee James, aye. The Board exited Executive Session at 9:16 PM; no action was taken.

The Board transitioned to a work session in order to work through Personnel Policies and Procedures.

There being no further business, Trustee James moved to adjourn and Trustee Weber seconded; all ayes, motion carries 3-0. The next regularly scheduled Board of Trustees meeting will be held on Monday, December 9, 2024 at 6:00 PM.




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Dan Boysel  
Chairperson



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Dave Weber  
Vice-Chairperson



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Cameron James  
Trustee

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Katarina Wheeland  
Fiscal Officer